

New River Valley Emergency Communications Regional Authority

Joint Advisory Committee Meeting

March 15, 2017 1:00 PM

Montgomery County Public Safety Building – NRV 911

Training Room- 4th Floor

Attendees:

Members: Mark Sisson, Chair, *Police Chief, Town of Christiansburg*; David English, *Chief Blacksburg Rescue*; John Akers, *Chief Shawsville Rescue Squad*; Neal Turner, *Emergency Services Coordinator*

Alternate Members: Mike Albert, *Lieutenant, Blacksburg Police Department*; Robert Hall, *Chief Deputy, Montgomery County*; Brad St. Clair, *Captain Montgomery County*; Mac Babb, *Deputy Chief of Police, Virginia Tech*

Absent: Anthony Wilson, *Chief of Police, Town of Blacksburg*; Michael Mulhare, *Director of Emergency Management, Virginia Tech*; Hank Partin, *Sheriff, Montgomery County*

Staff: Donna Brown, *Executive Director*; Deborah Stump, *Operations Manager*; Karri Cridlin, *Executive Assistant*; Derek Rogers, *Communications Systems Manager*

Recorder: Karri Cridlin, *Executive Assistant*

1. Call to Order

The Chair called the meeting to order at 1:02 PM

2. Roll Call of Members

The recorder performed a roll call of members.

3. Approval of Agenda

Mr. Akers moved to accept the agenda as presented. Mr. English seconded the motion and it was passed unanimously.

4. Approval of the Minutes

The minutes of the January 18, 2017 Joint Advisory Committee meeting were sent to all members via electronic mail for review prior to the meeting with a request that corrections be sent to the Recorder. No corrections were sent to the Recorder. Mr. Turner moved to approve the minutes. The motion was seconded by Mr. English and passed unanimously.

5. Public Comment

No public comments were received.

6. Old Business

a. Personnel/Hiring Update

Ms. Brown provided updates on recruitments and where the Authority stands. At this time the Authority still has two Communications Officers positions open. Interviews have been scheduled for March 21, 2017.

Ms. Brown advised she will be retiring July 1, 2017 and will be using a search firm to find her replacement.

b. Outstanding Projects- Status Reports

Ms. Brown advised that the Authority is still moving forward for the text to 911. This is a multi-jurisdictional grant with eleven other agencies, with Tazewell acting as the physical agent. Still working with the service provider West to implement their technology. The Authority is forecasting to go live with text to 911 in the next three to six months

The Emergency Medical Dispatch (EMD) RFP (request for proposal) was due on March 6, 2017. The EMD Committee have begun to review the three responses.

Ms. Brown advised Mr. Rogers applied for the RSAF grant (Rescue Squad Assistance Funding). Mr. Rogers and Ms. Stump have requested an 80/20 match although will not know until July 1, 2017 if the Authority received the grant. Ms. Brown advised she would like to have EMD implemented by the end of 2017.

Ms. Brown stated the Tyler Contract Amendment concerning the credits has been approved by the Board. A portion of these credits will be used for the ESO interface for the rescue agencies with anticipation of implementation in the next 3 months.

Ms. Brown advised that the data conversion is planned for the first of April 2017. Ms. Brown stated what a great job Teresa Carroll with Christiansburg Police Department and Denise Linkenhoker with Virginia Tech have done with the data conversion and how much she appreciates their hard work.

Ms. Brown advised the Authority plans to go-live with the satellite backup communications system the beginning of April. A satellite has been installed on the roof of the Public Safety Building. This will aid the Authority if Verizon phone lines were lost. This would allow the Authority to publicize on Government Channels and through other methods, an 800 number to reach the 911 Center. This will be a huge asset to the 911 Authority for disaster recovery.

c. FY 2018 Budget Approval

Ms. Brown stated that the Board approved the FY 2018 Budget with no changes or adjustments.

7. New Business

a. Funding Formula Discussion

Ms. Brown advised that funding formula options were discussed at the Work Session on March 9, 2017 with the Board members. The Board preferred Option 5- utilize weighted value for calls for service priority.

After discussion the Joint Advisory Committee decided to present the following to the Board members:

- a. To continue for another year at contributing 25% per agency in order to better evaluate calls for service numbers between agencies.
- b. For all Agencies to continue member contributions at 25% per agency.
- c. Option 5 is their recommendation if Board does not want to continue with member contributions at 25% per agency.

8. Committee Member Comments

Mr. Turner stated he appreciated the timers that check on Fire and Rescue. Before they were not checked on often.

9. Adjourn

Mr. Turner moved to adjourn the meeting; the motion was seconded by Mr. Babb and passed unanimously. Chief Sisson adjourned the meeting at 2:14pm.

Next meeting: **May 17, 2017** 1:00 - 2:30 PM at the Montgomery County Safety Building, 4th Floor Training Room.