

New River Valley Emergency Communications Regional Authority

Board Meeting

October 24, 2017 4:00 PM

Montgomery County Public Safety Building – 4th Floor Training Room

Minutes

Attendees:

Members: Sherwood Wilson, Chair, *Vice President for Administration, Virginia Tech*; Craig Meadows, *Montgomery County Administrator*; Alan Fabian, *Joint Member*; Billy Hanks, *Chief Town of Christiansburg Fire Department*

Staff: Matt Hobson, *Executive Director*; Deborah Stump, *Operations Manager*; Derek Rogers, *Communications Systems Manager*; Valerie D’Intino, *Training Coordinator*

Guests: Sheriff Hank Partin, *Montgomery County Sheriff’s Department*; Chief Kevin Foust, *Virginia Tech Police Department*; Chief Mark Sisson, *Christiansburg Police Department*

Absent: Marc Verniel, *Vice Chair, Blacksburg Town Manager*

Recorder: NRV 911 Staff

1. Call to Order

The Chair called the meeting to order at 4:04 PM.

2. Approval of the Agenda

The Chair requested changes to the agenda, and upon receiving none, assumed approval as presented.

3. Secretary/Treasurer’s Report

a. Approval of the Minutes

The Chair presented the minutes from the September 27, 2017 and October 9, 2017 Board meetings for approval. Mr. Meadows moved to approve the minutes as presented. The motion was seconded by Mr. Hanks and passed unanimously.

b. Budget Report

An updated summary of the revenues and expenditures was provided to members at the start of the meeting (Attachment A). Mr. Meadows reviewed the current expenditures and balance.

4. Executive Director’s Report

Mr. Hobson presented the Executive Director’s Report (Attachment B). There was additional discussion on the following topics:

a. Regional Consolidated Emergency Communications Center

Mr. Hobson advised the TV in the kitchen is now displaying the CAD. This will allow the communications officers to see what is going on in the center while in the kitchen. Mr. Hobson discussed the COP Sync app. Mr. Hobson advised we continue to receive false alarms. Mr. Hobson advised the communications officers completed training. Sheriff Parton elaborated more on the Cop Sync application.

b. Meetings/Discussions

Mr. Hobson and Ms. Stump had a meeting with Chief Hanks and Neal Turner in reference to the inconsistency in the number of calls for service reported for Christiansburg Fire and Rescue. Mr. Hobson explained the discrepancies in numbers as reported by the agency compared with numbers reported by the 911 the center. Chief Hanks further explained that the separate agencies could be reporting differently depending on number of patients vs the number of calls for service. The board agreed that the calls for service counts have to be accurate and clean.

c. Personnel Report

Mr. Hobson advised the last three (3) communications officers positions are filled. We are currently still in need of an executive assistant.

5. Stats

Mr. Hobson presented the stats to the board. There was further discussion on the phone call load for the center outside of 911 calls. Mr. Hobson advised there is a huge amount of admin calls per month that the center handles.

6. Old Business

None

7. New Business

a. JAC Meeting

Chief Sisson did an overview of the Joint Advisory meeting held on October 14, 2017. The document presented by Director Hobbs concerning radio operations will be tabled for now. Chief Sisson advised that a subcommittee will be put together to discuss radio concerns and what can be done.

Chief Sisson advised the board that the committee discussed the return to 10 codes Instead of plain language. A shortened 10-codes list was proposed by the agencies and voted on in the meeting. Three (3) agencies voted for the return to 10 codes (Montgomery County SO, Blacksburg Police Department, and Christiansburg Police Department) and Virginia Tech voted against 10 codes but advised they would go with the majority. The board had further discussion and questions about changing back. The chair, Dr. Wilson, advised they would leave the decision made to law enforcement on the 10 codes. Chief Sisson advised they would be implementing the 10-code change January 2018.

b. Game Day Operations Discussion

Mr. Wilson asked for an explanation on the involvement of the center on VT game days. Ms. Stump explained the role of the communications officers in the command post. Ms. Stump discussed the operation change on game day. The staffing has changed from three to two communications officers. The change is currently working with no issues.

c. Closed Session

Mr. Wilson requested to table the closed session planned until the next meeting.

8. Public Comments

No public comments

9. Board Member Comments

No Board Member comments received.

10. Adjourn

The Chair adjourned the meeting at 5:32 PM