

**New River Valley Emergency Communications Regional Authority**

**Board Meeting**

**August 24<sup>th</sup>, 2021**

**Montgomery County Public Safety Building – 4<sup>th</sup> Floor Training Room**

**Minutes**

**Attendees:**

**Members:** Marc Verniel, Chair, *Town Manager, Town of Blacksburg*; Randy Wingfield, Vice Chair, *Town Manager, Town of Christiansburg*; Alan Fabian, *Joint Member*; Craig Meadows, *County Administrator, Montgomery County*; Dr. Dwayne Pinkney, *Senior Vice President & Chief Business Officer, Virginia Tech*

**Staff:** Jason Milburn, *Executive Director*; Deborah O'Brien, *Operations Manager*; Derek Rogers, *Communications Systems Manager*; Amber Pratt, *Executive Assistant*

**Guests:** William 'Mac' Babb, *Chief, Virginia Tech Police Department*; Lynsay Belshe, *Vice President for Enterprise Administrative & Business Service, Virginia Tech*

**Absent:**

**Recorder:** Amber Pratt, *Executive Assistant*

**1. Call to Order**

The Chair called the meeting to order at 4:01pm.

**2. Approval of the Agenda**

The Chair presented the agenda for approval. A motion was made by Mr. Wingfield to approve the agenda and seconded by Mr. Fabian. All were in favor.

**3. Approval of the Minutes**

The Chair presented the minutes from the July 27<sup>th</sup>, 2021 Board Meeting (*attachment a*) for approval. A motion to approve the minutes was made by Mr. Wingfield and was seconded by Mr. Fabian and passed unanimously.

**4. Secretary/Treasurer's Report Budget Report**

Updated summaries of the revenues and expenditures for July 2021 were provided at the start of the meeting (*attachment b*). Mr. Meadows reviewed the report, noting adjustments made in the 'balance carried over' line. Mr. Milburn elaborated on larger items expected to come out of capital reserve funding in the upcoming years.

**5. Executive Director's Report**

Mr. Milburn presented the Executive Director's report (*attachment c*).

**6. Review of NRV 911 Monthly Performance Statistics for July 2021 (*attachment d*)**

Mrs. O'Brien presented the stats to the Board.

**7. Old Business**

None

**8. New Business**

None

**9. Comments from Public**

Mr. Babb expressed his appreciation to Mr. Milburn, Mr. Rogers, Alex Hoback, and Pete Haislip for their assistance in VTPD's radio programming.

**10. Board Member Comments**

Dr. Pinkney stated his excitement for Ms. Belshe's upcoming appointment to the NRVECRA's Board and appreciation for the opportunity to serve on the Board.

**11. Adjourn**

The Chair adjourned the public meeting at 4:22pm.