

**New River Valley Emergency Communications Regional Authority**

**Board Meeting**

**April 27<sup>th</sup>, 2021**

**Montgomery County Public Safety Building – 2<sup>nd</sup> Floor Training Room**

**Minutes**

**Attendees:**

**Members:** Marc Verniel, Chair, *Town Manager, Town of Blacksburg*; Kevin Foust; *Associate Vice President for Safety and Security, Virginia Tech*; Randy Wingfield, *Vice Chair, Town Manager, Town of Christiansburg*; Alan Fabian, *Joint Member*

**Staff:** Jason Milburn, *Executive Director*; Derek Rogers, *Communications Systems Manager*; Valerie D’Intino, *Training Coordinator*; Amber Pratt, *Executive Assistant*

**Guests:**

**Absent:** Craig Meadows, *Montgomery County Administrator*

**Recorder:** Amber Pratt, *Executive Assistant*

**1. Call to Order**

The Chair called the meeting to order at 4:01pm.

**2. Approval of the Agenda**

The Chair presented the agenda for approval. A motion was made by Mr. Foust to approve the agenda and seconded by Mr. Wingfield. All were in favor.

**3. Approval of the Minutes**

The Chair presented the minutes from the March 23<sup>rd</sup>, 2021 (*attachment a*) Board Meeting for approval. A motion was made by Mr. Wingfield and was seconded by Mr. Foust and passed unanimously.

**4. Secretary/Treasurer’s Report Budget Report**

Updated summaries of the revenues and expenditures for March 2021 were provided at the start of the meeting (*attachment b*). Mr. Milburn reviewed the current expenditures and balances, noting no items of concern.

**5. Executive Director’s Report**

Mr. Milburn presented the Executive Director’s report (*attachment c*).

**6. Review of NRV 911 Monthly Performance Statistics for March 2021 (*attachment d*)**

Mrs. D'Intino presented the stats to the Board.

**7. Old Business**

None

**8. New Business**

None

**9. Comments from Public**

None

**10. Board Member Comments**

None

**11. Closed Session**

**i. Motion for Closed Meeting 4:09pm**

Motion by Mr. Wingfield, seconded by Mr. Foust, all were in favor:

“I move that the New River Valley Emergency Communications Regional Authority Board convene in Closed Meeting, pursuant to 2.2-3711, Code of Virginia, as amended, for the purpose of discussing:

1. Executive Performance

Pursuant to the subpart of 2.2-3711, Code of Virginia, as amended, A.1

**ii. Board came out of Closed Session 4:31pm**

Mr. Wingfield made the motion to certify the closed session and Mr. Foust provided the second. The motion was approved unanimously.

**Roll Call:**

Mr. Wingfield

Mr. Fabian

Mr. Foust

Mr. Verniel

**12. Adjourn**

The Chair adjourned the public meeting at 4:32pm.