

New River Valley Emergency Communications Regional Authority

Board Meeting

June 22nd, 2021

Montgomery County Public Safety Building – 4th Floor Training Room

Minutes

Attendees:

Members: Marc Verniel, Chair, *Town Manager, Town of Blacksburg*; Randy Wingfield, Vice Chair, *Town Manager, Town of Christiansburg*; Alan Fabian, *Joint Member*; Dr. Dwayne Pinkney, *Senior Vice President & Chief Business Officer, Virginia Tech*

Staff: Jason Milburn, *Executive Director*; Deborah O'Brien, *Operations Manager*; Derek Rogers, *Communications Systems Manager*; Rebecca Bopp, *Technology Coordinator*; Amber Pratt, *Executive Assistant*

Guests: Hank Partin, *Sheriff, Montgomery County Sheriff's Office*; William Babb, *Chief, Virginia Tech Police Department*

Absent: Craig Meadows, *County Administrator, Montgomery County*

Recorder: Amber Pratt, *Executive Assistant*

1. Call to Order

The Chair called the meeting to order at 4:04pm.

2. Approval of the Agenda

The Chair presented the agenda for approval. A motion was made by Mr. Fabian to approve the agenda and seconded by Mr. Wingfield. All were in favor.

3. Approval of the Minutes

The Chair presented the minutes from the May 25th, 2021 Board Meeting (*attachment a*) for approval. A motion was made by Mr. Fabian to approve the minutes and was seconded by Mr. Wingfield and passed unanimously.

4. Secretary/Treasurer's Report Budget Report

Updated summaries of the revenues and expenditures for May 2021 were provided at the start of the meeting (*attachment b*). Mr. Milburn reviewed the current expenditures and balances, noting no items of concern.

5. Executive Director's Report

Mr. Milburn presented the Executive Director's report (*attachment c*).

6. Review of NRV 911 Monthly Performance Statistics for May 2021 (*attachment d*)

Mrs. O'Brien presented the stats to the Board.

7. Old Business

a. Price Mountain Tower Replacement

Mr. Milburn provided the initial contract and supporting documentation for the Price Mountain Tower Replacement to the Board at the start of the meeting. Mr. Milburn advised that the contract still needed to be reviewed by the contractor and revised before being finalized.

Mr. Wingfield made a motion to give Mr. Milburn signing authority for the contract once finalized and Mr. Fabian seconded the motion. All in favor.

8. New Business

a. Service Awards

Mr. Milburn advised that the 5-year anniversary date of the NRV 911 Authority's official operational date is July 1st, and with that the 5-year anniversary of several dispatchers that have been employed since the consolidation. Mr. Milburn stated that he wanted to explore financial award options for employees that reach years of service milestones.

Mr. Verniel advised that Board Members can report back on what their respective jurisdiction does for service awards via email and, once a monetary value is agreed on, administrative action can be taken for the implementation.

9. Comments from Public

None

10. Board Member Comments

None

11. Adjourn

The Chair adjourned the public meeting at 4:22pm