

New River Valley Emergency Communications Regional Authority

Board Meeting

July 27th, 2021

Montgomery County Public Safety Building – 2nd Floor Training Room

Minutes

Attendees:

Members: Marc Verniel, Chair, *Town Manager, Town of Blacksburg*; Randy Wingfield, Vice Chair, *Town Manager, Town of Christiansburg*; Alan Fabian, *Joint Member*; Craig Meadows, *County Administrator, Montgomery County*

Staff: Jason Milburn, *Executive Director*; Deborah O'Brien, *Operations Manager*; Derek Rogers, *Communications Systems Manager*; Valerie D'Intino, *Training Coordinator*; Rebecca Bopp, *Technology Coordinator*; Amber Pratt, *Executive Assistant*

Guests: Mark Sisson, *Chief, Christiansburg Police Department*; Hank Partin, *Sheriff, Montgomery County Sheriff's Office*; William Babb, *Chief, Virginia Tech Police Department*; Randi Palmer, *Communications Supervisor, NRV 911*; Daniel Wilson, *Communications Supervisor, NRV 911*; Tina Mays, *Communications Training Officer, NRV 911*; Whitney Bedwell, *Communications Officer, NRV 911*; Michael Whitt, *Communications Officer, NRV 911*; Brittani Quigley, *Communications Officer, NRV 911*

Absent: Dr. Dwayne Pinkney, *Senior Vice President & Chief Business Officer, Virginia Tech*

Recorder: Amber Pratt, *Executive Assistant*

1. Call to Order

The Chair called the meeting to order at 4:00pm.

2. Approval of the Agenda

The Chair presented the agenda for approval. A motion was made by Mr. Fabian to approve the agenda and seconded by Mr. Meadows. All were in favor.

3. Service Recognition

Mr. Milburn recognized the employees that had reached their 5 years of service anniversary with the NRV 911 Authority. Gifts were presented to the employees present at the meeting. The following employees were recognized for their service:

- Deborah O'Brien
- Derek Rogers
- Valerie D'Intino
- Rebecca Bopp
- Amber Pratt
- Devon Frazier
- Lucas Graham
- Randi Palmer
- Danny Wilson
- Jacob Vaughn
- Dustin Compton
- Tina Mays
- Kaylee Long
- Jamie Luz
- Blake Whitt
- Whitney Bedwell
- Ella Hinkley
- Brittani Quigley

The Board stated their appreciation for the dedication and hard work of these employees, exclaiming how they were an integral part to the organization's success.

4. Approval of the Minutes

The Chair presented the minutes from the June 22nd, 2021 Board Meeting (*attachment a*) for approval. A motion was made by Mr. Wingfield to approve the minutes and was seconded by Mr. Fabian and passed unanimously.

5. Secretary/Treasurer's Report Budget Report

Updated summaries of the revenues and expenditures for June 2021 were provided at the start of the meeting (*attachment b*). Mr. Meadows stated that this statement was the unofficial report for fiscal year 2021 and there were still items pending that would be taken out of the totals.

Mr. Meadows advised it is best to wait until September or October to make sure the final numbers for the previous fiscal year are solid before determining an amount to allocate to capital reserve funds.

6. Executive Director's Report

Mr. Milburn presented the Executive Director's report (*attachment c*).

7. Review of NRV 911 Monthly Performance Statistics for June 2021 (*attachment d*)

Mrs. O'Brien presented the stats to the Board.

8. Old Business

None

9. New Business

None

10. Comments from Public

None

11. Board Member Comments

None

12. Adjourn

The Chair adjourned the public meeting at 4:29pm.