

**New River Valley Emergency Communications Regional Authority**

**Board Meeting**

**January 25<sup>th</sup>, 2022**

**Montgomery County Public Safety Building – 4<sup>th</sup> Floor Training Room**

**Minutes**

**Attendees:**

**Members:** Randy Wingfield, Vice Chair, *Town Manager, Town of Christiansburg*; Lynsay Belshe, *Vice President for Enterprise Administrative & Business Services, Virginia Tech*; Craig Meadows, *County Administrator, Montgomery County*

**Staff:** Jason Milburn, *Executive Director*; Deborah O'Brien, *Operations Manager*; Derek Rogers, *Communication Systems Manager*; Amber Pratt, *Executive Assistant*

**Guests:** Mark Sisson, *Chief, Christiansburg Police Department*; Brad St. Clair, *Assistant County Administrator, Montgomery County*

**Absent:** Marc Verniel, *Chair, Town Manager, Town of Blacksburg*; Alan Fabian, *Joint Member*

**Recorder:** Amber Pratt, *Executive Assistant*

**1. Call to Order**

The Vice Chair called the meeting to order at 4:01pm.

**2. Approval of the Agenda**

The Vice Chair presented the agenda for approval. A motion was made by Mr. Meadows to approve the agenda and seconded by Ms. Belshe. All were in favor.

**3. Approval of the Minutes**

The Vice Chair presented the minutes from the December 14<sup>th</sup>, 2021 Board Meeting (*attachment a*) for approval. A motion to approve the minutes was made by Ms. Belshe and was seconded by Mr. Meadows and passed unanimously.

**4. Service Recognition**

Mr. Milburn recognized Andrew Raines for his 5 years of service to the NRV 911 Authority. Mr. Raines has over 10 cumulative years of experience as a 911 dispatcher.

**5. Secretary/Treasurer's Report Budget Report**

Updated summaries of the revenues and expenditures for December 2021 were provided at the start of the meeting (*attachment b*). Mr. Meadows reviewed the report, noting no items of concern.

**6. Executive Director's Report**

Mr. Milburn presented the Executive Director's report (*attachment c*).

**7. Review of NRV 911 Performance Statistics for December 2021 (*attachment d*)**

Mrs. O'Brien presented the stats to the Board.

**8. Old Business**

None

**9. New Business**

**a. Regional Radio System Preliminary Discussion**

Mr. Milburn presented to the Board a summary of recent radio site upgrades and future projects. Mr. Milburn advised the presentation is intended to serve as an opening for future discussions on the possibility of working with surrounding jurisdictions when upgrading radio equipment to best ensure interoperability and potentially find cost savings by avoiding redundant or incompatible upgrades.

**10. Comments from Public**

None

**11. Board Member Comments**

Mr. Meadows advised he will not be at February's meeting.

**12. Adjourn**

The Vice Chair adjourned the public meeting at 4:41pm.