

New River Valley Emergency Communications Regional Authority

Board Meeting

March 22nd, 2022

Montgomery County Public Safety Building – 4th Floor Training Room

Minutes

Attendees:

Members: Marc Verniel, Chair, *Town Manager, Town of Blacksburg*; Randy Wingfield, Vice Chair, *Town Manager, Town of Christiansburg*; Lynsay Belshe, *Vice President for Enterprise Administrative & Business Services, Virginia Tech*; Craig Meadows, *County Administrator, Montgomery County*; Alan Fabian, *Joint Member*

Staff: Jason Milburn, *Executive Director*; Deborah O'Brien, *Operations Manager*; Derek Rogers, *Communication Systems Manager*; Valerie D'Intino, *Training Coordinator*; Amber Pratt, *Executive Assistant*

Guests: William 'Mac' Babb, *Chief, Virginia Tech Police Department*; Mark Sisson, *Chief, Christiansburg Police Department*

Recorder: Amber Pratt, *Executive Assistant*

1. Call to Order

The Chair called the meeting to order at 4:02pm.

2. Approval of the Agenda

The Chair presented the agenda for approval. A motion was made by Mr. Fabian to approve the agenda and seconded by Mr. Meadows. All were in favor.

3. Approval of the Minutes

The Chair presented the minutes from the February 22nd, 2022 Board Meeting (*attachment a*) for approval. A motion to approve the minutes was made by Ms. Belshe and was seconded by Mr. Meadows and passed unanimously.

4. Secretary/Treasurer's Report Budget Report

Updated summaries of the revenues and expenditures for February 2022 were provided at the start of the meeting (*attachment b*). Mr. Meadows reviewed the report, noting no items of concern.

5. Executive Director's Report

Mr. Milburn presented the Executive Director's report (*attachment c*).

6. Review of NRV 911 Performance Statistics for February 2022 (*attachment d*)

Mrs. O'Brien presented the stats to the Board.

7. Old Business

None

8. New Business

a. FY 22/23 Budget Proposal

Documents providing a summary of the proposed FY 22/23 budget were provided to the Board at the start of the meeting. Mr. Milburn presented a detailed overview of proposed changes and increases, noting the only significant recommended increase was in the 'Salaries and Wages' line item for employee raises. The Board conceded the percentage budgeted for this increase was in line with their respective jurisdictions.

A motion was made by Mr. Meadows to approve the budget as presented for FY 22/23 and was seconded by Ms. Belshe. All were in favor.

9. Comments from Public

None

10. Board Member Comments

None

11. Adjourn

The Chair adjourned the public meeting at 4:32pm.