

New River Valley Emergency Communications Regional Authority

Board Meeting

May 24th, 2022

Montgomery County Public Safety Building – 4th Floor Training Room

Minutes

Attendees:

Members: Marc Verniel, Chair, *Town Manager, Town of Blacksburg*; Randy Wingfield, Vice Chair, *Town Manager, Town of Christiansburg*; Lynsay Belshe, *Vice President for Enterprise Administrative & Business Services, Virginia Tech*; Brad St. Clair, Interim, *Assistant County Administrator, Montgomery County*

Staff: Jason Milburn, *Executive Director*; Deborah O'Brien, *Operations Manager*; Derek Rogers, *Communication Systems Manager*; Rebecca Bopp, *IT Systems Engineer*; Valerie D'Intino, *Training Coordinator*; Amber Pratt, *Executive Assistant*

Guests: William 'Mac' Babb, *Chief, Virginia Tech Police Department*; James Perkins, *Chief of Staff, Enterprise Administrative & Business Services, Virginia Tech*

Absent: Craig Meadows, *County Administrator, Montgomery County*; Alan Fabian, *Joint Member*

Recorder: Amber Pratt, *Executive Assistant*

1. Call to Order

The Chair called the meeting to order at 4:02pm.

2. Approval of the Agenda

The Chair presented the agenda for approval. A motion was made by Ms. Belshe to approve the agenda and seconded by Mr. St.Clair. All were in favor.

3. Approval of the Minutes

The Chair presented the minutes from the March 22nd, 2022 Board Meeting (*attachment a*) for approval. A motion to approve the minutes was made by Ms. Belshe and was seconded by Mr. St.Clair and passed unanimously.

4. Secretary/Treasurer's Report Budget Report

Updated summaries of the revenues and expenditures for March & April 2022 were provided at the start of the meeting (*attachment b*). Mr. St.Clair reviewed the report, noting no items of concern.

5. Executive Director's Report

Mr. Milburn presented the Executive Director's report (*attachment c*).

6. Review of NRV 911 Performance Statistics for March & April 2022 (*attachment d*)

Mrs. O'Brien presented the stats to the Board.

7. Old Business

None

8. New Business

a. Network Switch & Firewall Replacement Update

Mrs. Bopp provided an overview of the network switch & firewall replacement project including the necessity of the update and the enhanced features of the new equipment and accompanying software and support. Mrs. Bopp advised the Board that a vendor that specializes in the equipment being installed has been assisting in the process and the entire project has been going smoothly thus far.

9. Comments from Public

None

10. Board Member Comments

None

11. Adjourn

The Chair adjourned the public meeting at 4:22pm.