

New River Valley Emergency Communications Regional Authority

Board Meeting

October 25th, 2022

Montgomery County Public Safety Building – 2nd Floor Training Room

Minutes

Attendees:

Members: Marc Verniel, Chair, *Town Manager, Town of Blacksburg*; Randy Wingfield, Vice Chair, *Town Manager, Town of Christiansburg*; Craig Meadows, *County Administrator, Montgomery County*; Lynsay Belshe, *Vice President for Enterprise Administrative & Business Services, Virginia Tech*; Kevin Foust, *Joint Member*

Staff: Jason Milburn, *Executive Director*; Derek Rogers, *Communication Systems Manager*; Deborah O'Brien, *Operations Manager*; Valerie D'Intino, *Training Coordinator*; Amber Pratt, *Executive Assistant*

Guests: Cheryl Giggetts, Curtis Johnson, & Sheila Ragan, *CTA Consultants*; Brandon Winesett, *Deputy Director of EMS, Montgomery County*; Michael Geary, *Director of Fire and EMS, Montgomery County*; William 'Mac' Babb, *Chief, Virginia Tech Police Department*; Hank Partin, *Sheriff, Montgomery County Sheriff's Office*; Peter Haislip, *Radio Technician, Town of Christiansburg*; Kris Weaver, *Chief Deputy, Montgomery County Sheriff's Office*; Mark Sisson, *Chief, Christiansburg Police Department*; Patrick Lloyd, *Christiansburg Rescue Squad*; Drew Smith, *Blacksburg Fire Department*; David English, *Chief, Blacksburg Rescue Squad*; Alex Hoback, *Communications Officer*; Todd Brewster, *Chief, Blacksburg Police Department*

Absent: ---

Recorder: Amber Pratt, *Executive Assistant*

1. Call to Order

The Chair called the meeting to order at 4:02pm

2. Approval of the Agenda

The Chair presented the agenda for approval. A motion was made by Mr. Foust to approve the agenda and seconded by Ms. Belshe. All were in favor.

3. Approval of the Minutes

The Chair presented the minutes from the September 27th, 2022 Board Meeting (*attachment a*) for approval. A motion to approve the minutes was made by Ms. Belshe and was seconded by Mr. Meadows and passed unanimously.

4. Service Recognition

Mr. Milburn recognized Sarah Belcher for her 5 years of service to the NRV 911 Authority.

5. Secretary/Treasurer’s Report Budget Report

Updated summaries of the revenues and expenditures for September 2022 were provided at the start of the meeting (*attachment b*). Mr. Meadows reviewed the reports, noting no items of concern.

6. Executive Director’s Report

Mr. Milburn presented the Executive Director’s report (*attachment c*).

7. Review of NRV 911 Performance Statistics for September 2022 (*attachment d*)

Mrs. O’Brien presented the stats to the Board, noting no items of concern.

8. Old Business

a. CTA Consultants – Radio System Needs Assessment Presentation

Cheryl Giggetts provided a presentation giving an overview of current countywide radio systems and infrastructure along with detailed information regarding the current statuses and needs found throughout their assessment. She described the findings from the analyses performed along with proposed options for moving forward in updating the sites to promote interoperability and improve functionality. It was determined that CTA consultants would move forward with creating a conceptual design and finalizing the report for the radio system study.

9. New Business

None

10. Comments from Public

None

11. Board Member Comments

None

12. Adjourn

The Chair adjourned the public meeting at 5:18pm.