

New River Valley Emergency Communications Regional Authority

Board Meeting

May 23rd, 2023

Montgomery County Public Safety Building – 4th Floor Training Room

Minutes

Attendees:

Members: Randy Wingfield, Vice Chair, *Town Manager, Town of Christiansburg*; Craig Meadows, *County Administrator, Montgomery County*; Lynsay Belshe, *Vice President of Auxiliary and Business Services, Virginia Tech*; Kevin Foust, *Joint Member*

Staff: Jason Milburn, *Executive Director*; Derek Rogers, *Communication Systems Manager*; Deborah O’Brien, *Operations Manager*; Amber Pratt, *Executive Assistant*

Guests: Michael Mulhare, *Interim Associate Vice President for Public Safety, Virginia Tech*; William ‘Mac’ Babb, *Chief, Virginia Tech Police Department*

Absent: Marc Verniel, *Chair, Town Manager, Town of Blacksburg*

Recorder: Amber Pratt, *Executive Assistant*

1. Call to Order

The Vice Chair called the meeting to order at 4:03pm.

2. Approval of the Agenda

The Vice Chair presented the agenda for approval. A motion was made by Mr. Meadows to approve the agenda and seconded by Ms. Belshe. All were in favor.

3. Approval of the Minutes

The Vice Chair presented the minutes from the March 28th, 2023 Board Meeting (*attachment a*) for approval. A motion to approve the minutes was made by Ms. Belshe and was seconded by Mr. Foust and passed unanimously.

4. Secretary/Treasurer’s Report Budget Report

Updated summaries of the revenues and expenditures for March and April 2023 were provided at the start of the meeting (*attachment b*). Mr. Meadows reviewed the reports, noting no items of concern.

5. Executive Director’s Report

Mr. Milburn presented the Executive Director’s report (*attachment c*).

6. Review of NRV 911 Performance Statistics for March and April 2023 (*attachment d*)

Mrs. O'Brien presented the stats to the Board, noting no items of concern.

7. Old Business

None

8. New Business

None

9. Comments from Public

None

10. Board Member Comments

Mr. Meadows announced his retirement date of November 3rd, 2023.

Ms. Belshe advised the Virginia Tech Board of Visitors will be appointing Mr. Mulhare as Virginia Tech's representative on the NRVECRA Board during their June meeting due to organizational changes.

11. Adjourn

The Vice Chair adjourned the public meeting at 4:15pm.