

New River Valley Emergency Communications Regional Authority

Board Meeting

June 27th, 2023

Montgomery County Public Safety Building – 4th Floor Training Room

Minutes

Attendees:

Members: Marc Verniel, Chair, *Town Manager, Town of Blacksburg*; Randy Wingfield, Vice Chair, *Town Manager, Town of Christiansburg*; Craig Meadows, *County Administrator, Montgomery County*; Kevin Foust, *Joint Member*

Staff: Jason Milburn, *Executive Director*; Derek Rogers, *Communication Systems Manager*; Deborah O'Brien, *Operations Manager*; Amber Pratt, *Executive Assistant*

Guests: Pete Haislip, *Radio Technician, Town of Christiansburg*; Tyler Hall, *Deputy Director of Emergency Management, Montgomery County*

Absent: Michael Mulhare, *Interim Associate Vice President for Public Safety, Virginia Tech*

Recorder: Amber Pratt, *Executive Assistant*

1. Call to Order

The Chair called the meeting to order at 4:01 pm.

2. Approval of the Agenda

The Chair presented the agenda for approval. A motion was made by Mr. Meadows to approve the agenda and seconded by Mr. Wingfield. All were in favor.

3. Approval of the Minutes

The Chair presented the minutes from the May 23rd, 2023 Board Meeting (*attachment a*) for approval. A motion to approve the minutes was made by Mr. Wingfield and was seconded by Mr. Foust and passed unanimously.

4. Secretary/Treasurer's Report Budget Report

An updated summary of the revenues and expenditures for May 2023 was provided at the start of the meeting (*attachment b*). Mr. Meadows reviewed the reports, noting no items of concern.

5. Executive Director's Report

Mr. Milburn presented the Executive Director's report (*attachment c*).

6. Review of NRV 911 Performance Statistics for May 2023 (attachment d)

Mrs. O'Brien presented the stats to the Board, noting no items of concern.

7. Old Business

Mr. Milburn provided a follow-up to previous discussions regarding a cellular company's interest in the Price Mountain Tower Site for a co-location. He advised the company's offer was much less than the site's perceived worth and did not feel like it was worthwhile to pursue.

8. New Business

None

9. Comments from Public

Mr. Haislip advised the Board that there is a grant program that could be used to procure a portion of the portable radios for the progress of the regional radio project. He stated moving forward with the grant as a consolidated unit may be beneficial in being more competitive in being awarded the funds and sought the Board's approval to proceed with applying for the grant. The Board provided their approval for the initiative.

10. Board Member Comments

Mr. Meadows provided a summary of the discussions held regarding the funding for the regional radio project. He advised approximately half of the total cost is infrastructure that would support everyone and that it would make sense for Montgomery County to shoulder that portion and the rest be divided up between the remaining jurisdictions based on utilization, however he is still waiting on final approval from the Montgomery County Board of Supervisors before being able to tentatively move forward with that approach.

The Board conceded that the goal is to be able to make a motion regarding the radio project by the next Board Meeting.

11. Closed Session

i. Motion for Closed Meeting 4:24 pm

Motion by Mr. Meadows:

"I move that the New River Valley Emergency Communications Regional Authority Board convenes in Closed Meeting, pursuant to 2.2-3711, Code of Virginia, as amended, for the purpose of discussing:

1. Executive Performance

The motion was seconded by Mr. Wingfield and passed unanimously. Ms. Pratt conducted roll call:

Mr. Wingfield

Mr. Verniel
Mr. Meadows
Mr. Foust

Pursuant to the subpart of 2.2-3711, Code of Virginia, as amended, A.1

ii. Board came out of Closed Session 4:39 pm.

Mr. Wingfield made the motion to return to open session and Mr. Foust provided the second. The motion was approved unanimously.

Mr. Meadows moved to certify that only such business matters allowed under Virginia Code Section 2.2-3711 (a)(1) were heard, discussed, or considered by the Board, and Board member Wingfield seconded the motion. Mr. Verniel conducted roll call:

Mr. Wingfield
Mr. Meadows
Mr. Verniel
Mr. Foust

Mr. Foust made a motion to provide the Executive Director with a 7% pay increase, based on his performance for the past year. Mr. Wingfield seconded the motion, and all were in favor.

12. Adjourn

The Chair adjourned the public meeting at 4:40pm.