

New River Valley Emergency Communications Regional Authority

Board Meeting

September 26, 2023

Montgomery County Public Safety Building – 4th Floor Training Room

Minutes

Attendees:

Members: Marc Verniel, Chair, *Town Manager, Town of Blacksburg*; Randy Wingfield, Vice Chair, *Town Manager, Town of Christiansburg*; Craig Meadows, *County Administrator, Montgomery County*; Kevin Foust, *Joint Member*; Michael Mulhare, *Interim Associate Vice President for Public Safety, Virginia Tech*

Staff: Jason Milburn, *Executive Director*; Derek Rogers, *Communication Systems Manager*; Deborah O'Brien, *Operations Manager*; Amber Pratt, *Executive Assistant*

Guests: William 'Mac' Babb, *Chief, Virginia Tech Police Department*; Angela Hill, *Deputy County Administrator, Montgomery County*

Absent:

Recorder: Amber Pratt, *Executive Assistant*

1. Call to Order

The Chair called the meeting to order at 3:59pm.

2. Approval of the Agenda

The Chair presented the agenda for approval. A motion was made by Mr. Meadows to approve the agenda and seconded by Mr. Wingfield. All were in favor.

3. Approval of the Minutes

The Chair presented the minutes from the August 22nd, 2023 Board Meeting (*attachment a*) for approval. A motion to approve the minutes was made by Mr. Foust and was seconded by Mr. Wingfield and passed unanimously.

4. Secretary/Treasurer's Report Budget Report

An updated summary of the revenues and expenditures for August 2023 was provided at the start of the meeting (*attachment b*). Mr. Meadows reviewed the reports, noting no items of concern.

5. Executive Director's Report

Mr. Milburn presented the Executive Director's report (*attachment c*).

6. Review of NRV 911 Performance Statistics for August 2023 (attachment d)

Mrs. O'Brien presented the stats to the Board, noting no items of concern.

7. Old Business

a. Radio Infrastructure Project

Mr. Milburn provided updated handouts summarizing different funding formula options for the regional radio project. Each option was discussed and Option 3(b) was determined to be the most defensible. Mr. Meadows made a motion to move forward with presenting option 3(b) as the proposed method for funding the radio project and Mr. Wingfield seconded. All in favor.

8. New Business

a. Two-way 911 Texting Software Trial

Mr. Milburn requested approval for the funding of software that would allow for text conversion of a foreign language within Text-to-911. The interest in the software stems from the issue of citizens that speak a foreign language not getting as prompt of service due to the inherent delay caused by needing to be transferred to a language translation service. Costs for the one-year trial would be approximately \$11,000. The Board voiced their approval for the funding.

9. Comments from Public

None

10. Board Member Comments

None

11. Adjourn

The Chair adjourned the public meeting at 4:45pm.