

New River Valley Emergency Communications Regional Authority

Board Meeting

January 23rd, 2024

Montgomery County Public Safety Building – 4th Floor Training Room

Minutes

Attendees:

Members: Marc Verniel, Chair, *Town Manager, Town of Blacksburg*; Randy Wingfield, Vice Chair, *Town Manager, Town of Christiansburg*; Angela Hill, *County Administrator, Montgomery County*; Kevin Foust, *Joint Member*

Staff: Jason Milburn, *Executive Director*; Derek Rogers, *Communication Systems Manager*; Deborah O’Brien, *Operations Manager*; Valerie D’Intino, *Training Coordinator*

Guests: Tony Haga, *Deputy Chief of Police, Virginia Tech*

Absent: Michael Mulhare, *Interim Associate Vice President for Public Safety, Virginia Tech*

Recorder: Deborah O’Brien, *Operations Manager*

1. Call to Order

The Chair called the meeting to order at 4:04pm.

2. Approval of the Agenda

The Chair presented the agenda for approval. A motion was made by Mr. Foust to approve the agenda and seconded by Mrs. Hill. All were in favor.

3. Approval of the Minutes

The Chair presented the minutes from the December 5th, 2023 Board Meeting (*attachment a*) for approval. A motion to approve the minutes was made by Mr. Foust and was seconded by Mrs. Hill and passed unanimously.

4. Secretary/Treasurer’s Report Budget Report

Updated summaries of the revenues and expenditures for November & December 2023 were provided at the start of the meeting (*attachment b*). Mrs. Hill reviewed the reports, noting no items of concern.

5. Executive Director’s Report

Mr. Milburn presented the Executive Director’s report (*attachment c*).

6. Review of NRV 911 Performance Statistics for December 2023 (attachment d)

Mrs. O'Brien presented the stats to the Board, noting no items of concern.

7. Old Business

a. Radio Infrastructure Project

Mrs. Hill made a motion to move forward with the RFP process for the Radio Infrastructure Project and Mr. Wingfield seconded. All were in favor.

8. New Business

a. Service Recognition

Mr. Milburn recognized Mrs. O'Brien for her 10 years of dedicated service to the NRV 911 Authority.

b. Telecommunications Budget

Mr. Milburn requested an amendment be made to the Telecommunications budget line to account for the increase in costs caused by the transition to NG911. The majority would be covered by state grants, but advised the remaining amount for the Legacy 911 payments previously paid directly by the jurisdictions could be covered by unassigned carryover.

Mrs. Hill made a motion to increase the Telecommunications budget to offset the increase caused by NG911 and Legacy costs. Mr. Wingfield seconded the motion. All were in favor.

c. Wellness Initiative

The Board voiced their approval for a portion of the wellness initiative budget being used to stock coffee bar supplies for dispatcher use.

9. Comments from Public

None

10. Board Member Comments

None

11. Adjourn

The Chair adjourned the public meeting at 4:37pm.