

**New River Valley Emergency Communications Regional Authority**

**Board Meeting**

**December 5<sup>th</sup>, 2023**

**Montgomery County Public Safety Building – 4<sup>th</sup> Floor Training Room**

**Minutes**

**Attendees:**

**Members:** Marc Verniel, Chair, *Town Manager, Town of Blacksburg*; Randy Wingfield, Vice Chair, *Town Manager, Town of Christiansburg*; Angela Hill, *County Administrator, Montgomery County*; Kevin Foust, *Joint Member*; Michael Mulhare, *Interim Associate Vice President for Public Safety, Virginia Tech*

**Staff:** Jason Milburn, *Executive Director*; Derek Rogers, *Communication Systems Manager*; Deborah O'Brien, *Operations Manager*; Amber Pratt, *Executive Assistant*

**Guests:**

**Absent:**

**Recorder:** Amber Pratt, *Executive Assistant*

**1. Call to Order**

The Chair called the meeting to order at 4:04pm.

**2. Approval of the Agenda**

The Chair presented the agenda for approval. A motion was made by Mr. Wingfield to approve the agenda and seconded by Mr. Foust. All were in favor.

**3. Approval of the Minutes**

The Chair presented the minutes from the October 24<sup>th</sup>, 2023 Board Meeting (*attachment a*) for approval. A motion to approve the minutes was made by Mr. Wingfield and was seconded by Mr. Foust and passed unanimously.

**4. Secretary/Treasurer's Report Budget Report**

An updated summary of the revenues and expenditures for October 2023 was provided at the start of the meeting (*attachment b*). Mrs. Hill reviewed the reports, noting no items of concern.

**5. Executive Director's Report**

Mr. Milburn presented the Executive Director's report (*attachment c*).

**6. Review of NRV 911 Performance Statistics for October & November 2023  
(attachment d)**

Mrs. O'Brien presented the stats to the Board, noting no items of concern.

**7. Old Business**

**a. Radio Infrastructure Project**

Mr. Milburn has been meeting with the respective jurisdiction to obtain preliminary approval for the project. It was conceded that the next step will be obtaining the official vote of approval from each jurisdiction to continue moving forward with the RFP process.

**8. New Business**

None

**9. Comments from Public**

None

**10. Board Member Comments**

None

**11. Adjourn**

The Chair adjourned the public meeting at 4:15pm.