

New River Valley Emergency Communications Regional Authority

Board Meeting

March 26th, 2024

Montgomery County Public Safety Building – 4th Floor Training Room

Minutes

Attendees:

Members: Marc Verniel, Chair, *Town Manager, Town of Blacksburg* Randy Wingfield, Vice Chair, *Town Manager, Town of Christiansburg*; Kevin Foust, *Joint Member*; Michael Mulhare, *Interim Associate Vice President for Public Safety, Virginia Tech*; Brad St.Clair, *Assistant County Administrator, Montgomery County*

Staff: Jason Milburn, *Executive Director*; Deborah O'Brien, *Operations Manager*; Valerie D'Intino, *Training Coordinator*; Amber Pratt, *Executive Assistant*

Guests: William 'Mac' Babb, *Chief, Virginia Tech Police Department*

Absent: Angela Hill, *County Administrator, Montgomery County*;

Recorder: Amber Pratt, *Executive Assistant*

1. Call to Order

The Chair called the meeting to order at 4:01pm.

2. Approval of the Agenda

The Chair presented the agenda for approval. A motion was made by Mr. Foust to approve the agenda and seconded by Mr. Wingfield. All were in favor.

3. Approval of the Minutes

The Chair presented the minutes from the February 27th, 2024 Board Meeting (*attachment a*) for approval. A motion to approve the minutes was made by Mr. Wingfield and was seconded by Mr. Foust and passed unanimously.

4. Secretary/Treasurer's Report Budget Report

Updated summaries of the revenues and expenditures for February 2024 were provided at the start of the meeting (*attachment b*). Mr. Milburn reviewed the reports, noting no items of concern.

5. Executive Director's Report

Mr. Milburn presented the Executive Director's report (*attachment c*).

6. Review of NRV 911 Performance Statistics for February 2024 (*attachment d*)

Mrs. O'Brien presented the stats to the Board, noting no items of concern.

7. Old Business

None

8. New Business

a. Virginia Tech Zoom Phone Transition

Mr. Mulhare provided an overview of the expected changes for the transition to landline to Zoom-based phones on campus.

b. FY 24-25 Budget Proposal

Mr. Milburn presented the proposed FY 24-25 budget to the Board.

A motion was made by Mr. Wingfield to approved the budget and Mr. Foust seconded. All were in favor.

9. Comments from Public

None

10. Board Member Comments

None

11. Adjourn

The Chair adjourned the public meeting at 4:31pm.