

**New River Valley Emergency Communications Regional Authority**

**Board Meeting**

**October 28<sup>th</sup>, 2025**

**Montgomery County Public Safety Building – 4<sup>th</sup> Floor Training Room**

**Minutes**

**Attendees:**

**Members:** Marc Verniel, Chair, *Town Manager, Town of Blacksburg*; Randy Wingfield, Vice Chair, *Town Manager, Town of Christiansburg*; Angela Hill, *County Administrator, Montgomery County*; Amy Orders, *Associate Vice President for Public Safety, Virginia Tech*; Kevin Foust, *Joint Member*

**Staff:** Jason Milburn, *Executive Director*; Derek Rogers, *Communications Systems Manager*; Deborah O'Brien, *Operations Manager*; Amber Pratt, *Executive Assistant*

**Guests:** Mac Babb, *Chief, Virginia Tech Police Department*

**Absent:**

**Recorder:** Amber Pratt, *Executive Assistant*

**1. Call to Order**

The Chair called the meeting to order at 4:01pm.

**2. Approval of the Agenda**

The Chair presented the agenda for approval. A motion was made by Mrs. Hill to approve the agenda and seconded by Mr. Wingfield. All were in favor.

**3. Approval of the Minutes**

The Chair presented the minutes from the September 23<sup>rd</sup>, 2025 Board Meeting (*attachment a*) for approval. A motion to approve the minutes was made by Mr. Wingfield and was seconded by Mrs. Hill. All were in favor.

**4. Secretary/Treasurer's Report Budget Report**

Updated summaries of the revenues and expenditures for September were provided at the start of the meeting (*attachment b*). Mrs. Hill reviewed the reports, noting no items of concern.

**5. Executive Director's Report**

Mr. Milburn presented the Executive Director's report (*attachment c*).

**6. Review of NRV 911 Performance Statistics for September 2025 (*attachment d*)**

Mrs. O'Brien presented the stats to the Board, noting no items of concern.

**7. Old Business**

None

**8. New Business**

**a. Radio Technician Preliminary Discussion**

Mr. Milburn discussed the need to establish a Radio Technician position due to the increasing demands associated with radio equipment and in preparation for the implementation of the new radio system. He noted that the position would be funded using one of the currently vacant dispatcher positions, with preference given to a candidate who has dispatch experience.

Mrs. Hill made a motion to approve the addition of the Radio Technician position. Mr. Wingfield seconded the motion.

**b. November/December Meeting Scheduling**

The combined Board meeting for November and December was scheduled for December 10<sup>th</sup>, 2025 at 4pm.

**9. Comments from Public**

None

**10. Board Member Comments**

None

**11. Adjourn**

The Chair adjourned the meeting at 4:20pm.