

New River Valley Emergency Communications Regional Authority
Board Meeting
September 26, 2017 4:00 PM
Montgomery County Public Safety Building – 4th Floor Training Room
Minutes

Attendees:

Members: Sherwood Wilson, Chair, *Vice President for Administration, Virginia Tech*; Marc Verniel, Vice Chair, *Blacksburg Town Manager*; Billy Hanks, Chief *Town of Christiansburg Fire Department*, Craig Meadows, *Montgomery County Administrator*; Alan Fabian, *Joint Member*

Staff: Matt Hobson, *Executive Director*; Deborah Stump, *Operations Manager*; Karri Cridlin, *Executive Assistant*; Derek Rogers, *Communications Systems Manager*

Guests: Sheriff Hank Partin, *Montgomery County Sheriff's Department*; Chief Mark Sisson, *Christiansburg Police Department*; Randy Wingfield, *Interim Christiansburg Town Manager*; Chief Kevin Foust, *Virginia Tech Police Department*

Absent:

Recorder: Karri Cridlin, *Executive Assistant*

1. Call to Order

The Chair called the meeting to order at 4:04 PM.

2. Approval of the Agenda

The Chair requested changes to the agenda, and upon receiving none, assumed approval as presented.

3. Secretary/Treasurer's Report

a. Approval of the Minutes

The Chair presented the minutes from the August 22, 2017 Board meeting for approval. Mr. Meadows moved to approve the minutes as presented. The motion was seconded by Mr. Verniel and passed unanimously.

b. Budget Report

An updated summary of the revenues and expenditures was provided to members at the start of the meeting. Mr. Meadows reviewed the current expenditures and balance.

c. Presentation of NRV 911 Monthly Statistics August 2017

The monthly statistics for August were presented.

4. New Business

- a.** Requesting Authorization to apply for and receive grant funding on behalf of the Virginia Tech Center for Geospatial Information Technology from VITA for the purpose of enhancing the Authorities GIS database.

Mr. Hobson advised the Board of a grant opportunity for the GIS database. He stated that this grant would allow for multiple updates within the GIS system. It could also assist with the ISO rating for the fire departments. The Board encouraged Mr. Hobson to apply for the grant.

- b. Introduction of a resolution for consideration for NRVCA to establish a County-Wide Public Safety Two-Way Radio System
Mr. Hobson stated he felt a county-wide public safety two-way radio system would be beneficial due to the lack of information being passed from one agency to another. The Board stated they would like for Mr. Hobson to present this at the next Joint Advisory Committee for guidance.
- c. Discussion of Proposed Authority Amendment
Dr. Wilson stated the Town of Christiansburg Town Council voted against the proposed amendment. He stated that all agencies agreed to the authority with a common goal. A special Board meeting was scheduled for October 9, 2017 to discuss changes to be made to the amendment before going to General Assembly.

5. Director's Report

Mr. Hobson presented the Executive Director's Report. There was additional discussion on the following topics:

- a. **REGIONAL CONSOLIDATED EMERGENCY COMMUNICATIONS CENTER**

Mr. Hobson advised that Copsync school incident alerting system that was provided by the Sheriff's Office is active and operational and we are in the process of providing training and establishing protocols for its use.

- b. **MEETINGS/DISCUSSIONS**

Mr. Hobson stated the kick off meeting with Priority Dispatch was had and timelines have been established with respect to software installation and staff training with the intended go-live of January 2nd 2018.

The Technology Coordinator has launched the new www.NRV911.org website with much more content.

The Director and Training Coordinator attended the Fire and Rescue Commission Meeting on September 21st. The Director reported on the status of the EMD project and adjustments made to the short dispatch policy.

- c. **PERSONNEL REPORT**

At this time the center has three positions available. We are in the process of conducting testing and will begin the interview process to fill these positions.

6. Old Business

- a. Update on Emergency Medical Dispatch (EMD) Project

Mr. Rogers stated a kick-off meeting for EMD is scheduled for August 24, 2017. EMD classes are being scheduled with the dispatchers which will take several weeks to complete.

7. Public Comments

8. Board Member Comments

No Board comments were received

9. Adjourn

The Vice Chair adjourned the meeting at 5:21 PM