

New River Valley Emergency Communications Regional Authority

NRVECRA Board Meeting

January 28th, 2020

Montgomery County Public Safety Building – 4th Floor Training Room

Minutes

Attendees:

Members: Craig Meadows, *Montgomery County Administrator*; Marc Verniel, *Town Manager, Town of Blacksburg*; Randy Wingfield, *Town Manager, Town of Christiansburg*; Kevin Foust, *Associate Vice President for Safety and Security, Virginia Tech*

Staff: Brad St. Clair, *Interim Director*; Deborah O'Brien, *Operations Manager*; Amber Stump, *Executive Assistant*

Guests: Angie Hill, *Finance Director, Montgomery County*; William Babb, *Chief, Virginia Tech Police Department*

Recorder: Amber Stump, *Executive Assistant*

1. Call to Order

The Chair called the meeting to order at 4:05pm.

2. Approval of the Agenda

The Chair presented the agenda for approval. A motion was made by Mr. Meadows to add a closed session after item 11. Motion was seconded by Mr. Wingfield and passed unanimously.

3. Approval of the Minutes

The Chair presented the minutes from the December 18th, 2019 Board Meeting (attachment a) for approval. A motion was made by Mr. Meadows to change the 'convene' to 'certify' in the notation of the closed session. Motion was seconded by Mr. Fabian and passed unanimously.

4. Secretary/Treasurer's Report Budget Report

An updated summary of the revenues and expenditures for December was provided at the start of the meeting (attachment b). Mr. Meadows reviewed the current expenditures and balance. Angie Hill noted that the capital reserve transfer approved in the last Board Meeting was completed.

5. Presentation of FY 2020/21 Budget

Mr. St.Clair presented the proposed budget for Fiscal Year 2020/21 (attachment c). Mr. Meadows noted that the proposed budget will be brought back to each respective entity for review with the intention of approving it at the next Board Meeting.

6. Interim Executive Director's Report

Mr. St. Clair presented the Executive Directors report (attachment d). No additional commentary was made.

7. Review of NRV 911 Monthly Performance Statistics for December 2019 (Attachment e)

Mrs. O'Brien presented the stats to the board. No additional commentary was made.

8. Old Business

None

9. Comments from Public

None

10. Board Member Comments

None

11. Adjourn

The Chair adjourned the public meeting at 4:50pm.

12. Closed Session

i. Motion for Closed Meeting 4:51pm

Mr. Meadows moved that the Board convene in a closed meeting:

"I move that the New River Valley Emergency Communications Regional Authority Board convene in Closed Meeting, pursuant to 2.2-3711(A)(1), Code of Virginia, as amended, for the purpose of discussing:

1. Executive Director search

The motion was seconded by Mr. Wingfield and passed unanimously. The Recorder performed a roll call to certify the closed meeting.

Roll Call:

Mr. Foust

Mr. Wingfield

Mr. Verniel

Mr. Meadows

Mr. Fabian

i. Board came out of Closed Session 5:05pm.

Mr. Meadows made the motion to certify the closed session and Mr. Fabian provided the 2nd. The motion was approved unanimously.