

New River Valley Emergency Communications Regional Authority

NRVECRA Board Meeting

March 24th, 2020

Montgomery County Public Safety Building – 2nd Floor Training Room

Minutes

Attendees:

Members: Marc Verniel, Chair, *Town Manager, Town of Blacksburg*; Craig Meadows, *Montgomery County Administrator*; Randy Wingfield, *Town Manager, Town of Christiansburg*; Kevin Foust, *Associate Vice President for Safety and Security, Virginia Tech*

Staff: Brad St. Clair, *Interim Director*; Deborah O'Brien, *Operations Manager*; Valerie D'Intino, *Trainer*; Derek Rogers, *Communications Systems Manager*; Rebecca Bopp, *Information Technology Coordinator*; Amber Stump, *Executive Assistant*

Guests: William Babb, *Chief, Virginia Tech Police Department*

Recorder: NRV 911 Staff

1. Call to Order

The Chair called the meeting to order at 3:10pm.

a. Approval of Electronic Attendance

Mr. Meadows made motion for member Marc Verniel to *attend* meeting electronically by phone and was seconded by Mr. Foust and passed unanimously. Mr. Meadows made motion to allow member Marc Verniel to *participate* in the meeting electronically by phone due to being indisposed in his office and unable to attend in person. Motion was seconded by Mr. Foust and passed unanimously.

2. Approval of the Agenda

The Chair presented the agenda for approval. A motion was made by Mr. Meadows and seconded by Mr. Foust and passed unanimously.

3. Interim Executive Director's Report

Mr. St. Clair presented the Executive Directors report (attachment a). There was additional discussion on the following topics:

a. COVID-19

Mr. St.Clair advised that staff have been adapting well to policies implemented due to COVID-19. So far there has been no negative impact to staffing due to the pandemic, however there are policies and personnel in place if staffing is heavily affected by the pandemic.

4. Old Business

5. New Business

6. Comments from Public

None

7. Board Member Comments

8. Closed Session

i. Motion for Closed Meeting 3:15pm

Mr. Meadows moved that the Board convene in a closed meeting:

“I move that the New River Valley Emergency Communications Regional Authority Board convene in Closed Meeting, pursuant to 2.2-3711(A)(1), Code of Virginia, as amended, for the purpose of discussing:

1. Personnel

The motion was seconded by Mr. Foust and passed unanimously. The Recorder performed a roll call to certify the closed meeting.

Roll Call:

Mr. Foust

Mr. Wingfield

Mr. Meadows

Mr. Verniel

i. Board came out of Closed Session 3:48pm.

Mr. Meadows made the motion to certify the closed session and Mr. Wingfield provided the 2nd. The motion was approved unanimously.

9. Adjourn

The Chair adjourned the public meeting at 3:50.