

New River Valley Emergency Communications Regional Authority

Board Meeting

June 28th, 2022

Montgomery County Public Safety Building – 4th Floor Training Room

Minutes

Attendees:

Members: Marc Verniel, Chair, *Town Manager, Town of Blacksburg*; Randy Wingfield, Vice Chair, *Town Manager, Town of Christiansburg*; Craig Meadows, *County Administrator, Montgomery County*

Staff: Jason Milburn, *Executive Director*; Deborah O'Brien, *Operations Manager*; Derek Rogers, *Communication Systems Manager*; Valerie D'Intino, *Training Coordinator*; Amber Pratt, *Executive Assistant*

Guests: William 'Mac' Babb, *Chief, Virginia Tech Police Department*; Mark Sisson, *Chief, Christiansburg Police Department*; Kristen Nichols, *Communications Training Officer*; Kevin Foust

Absent: Lynsay Belshe, *Vice President for Enterprise Administrative & Business Services, Virginia Tech*; Alan Fabian, *Joint Member*

Recorder: Amber Pratt, *Executive Assistant*

1. Call to Order

The Chair called the meeting to order at 4:01pm.

2. Approval of the Agenda

The Chair presented the agenda for approval. A motion was made by Mr. Meadows to approve the agenda and seconded by Mr. Wingfield. All were in favor.

3. Approval of the Minutes

The Chair presented the minutes from the May 24th, 2022 Board Meeting (*attachment a*) for approval. A motion to approve the minutes was made by Mr. Wingfield and was seconded by Mr. Meadows and passed unanimously.

4. Service Recognition

Mr. Milburn recognized Kristen Nichols for 5 years of service to the NRV 911 Authority. Ms. Nichols has over 7 cumulative years of experience as a 911 dispatcher.

5. Secretary/Treasurer's Report Budget Report

Updated summaries of the revenues and expenditures for May 2022 were provided at the start of the meeting (*attachment b*). Mr. Meadows reviewed the report, noting no items of concern.

6. Executive Director's Report

Mr. Milburn presented the Executive Director's report (*attachment c*).

7. Review of NRV 911 Performance Statistics for May 2022 (*attachment d*)

Mrs. O'Brien presented the stats to the Board, noting the addition of Montgomery County EMS to the CFS Stat sheet.

8. Old Business

None

9. New Business

a. Member-at-Large Discussion

Mr. Verniel advised that Mr. Fabian has been appointed to a new position outside of Montgomery County and will be resigning from his position as Joint Member from the NRVECRA Board. Mr. Verniel made the recommendation for Mr. Kevin Foust to be appointed as the new Joint Member upon Mr. Fabian's resignation based on his past experience and involvement with the NRVECRA Board and community. The members present agreed with Mr. Verniel's recommendation and advised they will take the recommendation back to their respective councils for consideration.

10. Comments from Public

None

11. Board Member Comments

None

12. Closed Session

i. Motion for Closed Meeting 4:15pm

Motion by Mr. Meadows:

"I move that the New River Valley Emergency Communications Regional Authority Board convene in Closed Meeting, pursuant to 2.2-3711, Code of Virginia, as amended, for the purpose of discussing:

1. Executive Performance

The motion was seconded by Mr. Wingfield and passed unanimously. Ms. Pratt conducted roll call:

Mr. Wingfield
Mr. Verniel
Mr. Meadows

Pursuant to the subpart of 2.2-3711, Code of Virginia, as amended, A.1

ii. Board came out of Closed Session 4:26pm.

Mr. Wingfield made the motion to certify the closed session and Mr. Meadows provided the second. The motion was approved unanimously. Mr. Meadows conducted roll call:

Mr. Wingfield
Mr. Meadows
Mr. Verniel

13. Adjourn

The Chair adjourned the public meeting at 4:28pm.