

**New River Valley Emergency Communications Regional Authority**

**Board Meeting**

**February 10<sup>th</sup>, 2023**

**Montgomery County Public Safety Building – 2<sup>nd</sup> Floor Training Room**

**Minutes**

**Attendees:**

**Members:** Marc Verniel, Chair, *Town Manager, Town of Blacksburg*; Randy Wingfield, Vice Chair, *Town Manager, Town of Christiansburg*; Craig Meadows, *County Administrator, Montgomery County*; Lynsay Belshe, *Vice President for Enterprise Administrative & Business Services, Virginia Tech*;

**Staff:** Jason Milburn, *Executive Director*; Derek Rogers, *Communication Systems Manager*; Deborah O’Brien, *Operations Manager*; Valerie D’Intino, *Training Coordinator*; Amber Pratt, *Executive Assistant*

**Guests:** Billy Hanks, *Chief, Christiansburg Fire Department*; Pete Haislip, *Radio Technician, Town of Christiansburg*; Jeffrey Diggs, *Field Captain, Montgomery County Sheriff’s Office*; Drew Smith, *Chief, Blacksburg Fire Department*; Tyler Hall, *Deputy Director of Emergency Management, Montgomery County*; Kris Weaver, *Chief Deputy, Montgomery County Sheriff’s Office*; William ‘Mac’ Babb, *Chief, Virginia Tech Police Department*; Chris Ramsey, *Assistant Chief of Police, Christiansburg Police Department*

**Absent:** Kevin Foust, *Joint Member*

**Recorder:** Amber Pratt, *Executive Assistant*

**1. Call to Order**

The Chair called the meeting to order at 10:04am.

**2. Approval of the Agenda**

The Chair presented the agenda for approval. A motion was made by Mr. Meadows to approve the agenda and seconded by Mr. Wingfield. All were in favor.

**3. Approval of the Minutes**

The Chair presented the minutes from the January 24<sup>th</sup>, 2023 Board Meeting (*attachment a*) for approval. A motion to approve the minutes was made by Ms. Belshe and was seconded by Mr. Wingfield and passed unanimously.

**4. Secretary/Treasurer’s Report Budget Report**

Updated summaries of the revenues and expenditures for January 2023 were provided at the start of the meeting (*attachment b*). Mr. Meadows reviewed the reports, noting no items of concern.

**5. Executive Director's Report**

Mr. Milburn presented the Executive Director's report (*attachment c*).

**6. Review of NRV 911 Performance Statistics for January 2023 (*attachment d*)**

Mr. Milburn presented the stats to the Board, noting no items of concern.

**7. Old Business**

None

**8. New Business**

**a. Joint Member Reappointment**

Mr. Milburn advised that Mr. Foust's term expires on March 31<sup>st</sup>, 2023. The Board was notified that their respective jurisdiction will need to authorize Mr. Foust's reappointment for a new term dated April 1<sup>st</sup>, 2023 to March 31<sup>st</sup>, 2027.

**9. Comments from Public**

None

**10. Board Member Comments**

None

**11. Adjourn**

The Chair adjourned the public meeting at 10:12am.