

New River Valley Emergency Communications Regional Authority

Board Meeting

March 25th, 2025

Montgomery County Public Safety Building – 4th Floor Training Room

Minutes

Attendees:

Members: Marc Verniel, Chair, *Town Manager, Town of Blacksburg*; Randy Wingfield, Vice Chair, *Town Manager, Town of Christiansburg*; Angela Hill, *County Administrator, Montgomery County*; Kevin Foust, *Joint Member*

Staff: Jason Milburn, *Executive Director*; Derek Rogers, *Communications Systems Manager*; Deborah O'Brien, *Operations Manager*; Valerie D'Intino, *Training Coordinator*; Amber Pratt, *Executive Assistant*

Guests: Michael Geary, *Chief, Montgomery County Fire-EMS*; Hank Partin, *Sheriff, Montgomery County Sheriff's Office*

Absent:

Recorder: Amber Pratt, *Executive Assistant*

1. Call to Order

The Chair called the meeting to order at 4:04pm.

2. Approval of the Agenda

The Chair presented the agenda for approval. Mr. Milburn requested the JAC Resolution Amendment be moved to the next Board Meeting and that a discussion for a Radio Site Alarm System be added under 'New Business'. A motion was made by Mr. Foust to approve the agenda as amended and seconded by Mrs. Hill. All were in favor.

3. Approval of the Minutes

The Chair presented the minutes from the February 25th, 2025 Board Meeting (*attachment a*) for approval. A motion to approve the minutes was made by Mr. Wingfield and was seconded by Mrs. Hill and passed unanimously.

4. Secretary/Treasurer's Report Budget Report

Updated summaries of the revenues and expenditures for February were provided at the start of the meeting (*attachment b*). Mrs. Hill reviewed the reports, noting no items of concern.

5. Executive Director's Report

Mr. Milburn presented the Executive Director's report (*attachment c*).

6. Review of NRV 911 Performance Statistics for February 2025 (*attachment d*)

Mrs. O'Brien presented the stats to the Board, noting no items of concern.

7. Old Business

None

8. New Business

a. Bond Reimbursement Resolution

A resolution was presented detailing the Bond Reimbursement agreement for the Radio System Project funding. A motion was made by Mrs. Hill to adopt the resolution as presented, and Mr. Foust seconded. All were in favor.

b. Radio Site Alarms

Mr. Milburn requested Board approval for the procurement of an alarm system that would be able to notify necessary personnel of system failures at individual radio sites. The system would also be able to identify potential failures before it impacted end users, allowing preventative measures to be taken.

The quote provided by the vendor would be a one-time cost and would continue to be usable after the new radio system is in place. The intent would be to use unassigned fund balance and/or capital to cover the project cost.

Mrs. Hill made a motion to proceed with the procurement of the radio site alarm system, and Mr. Wingfield seconded. All were in favor.

9. Comments from Public

None

10. Board Member Comments

None

11. Adjourn

The Chair adjourned the meeting at 4:28pm.